

Steps to Using INFOBASES on Alaska State Legislature Web site

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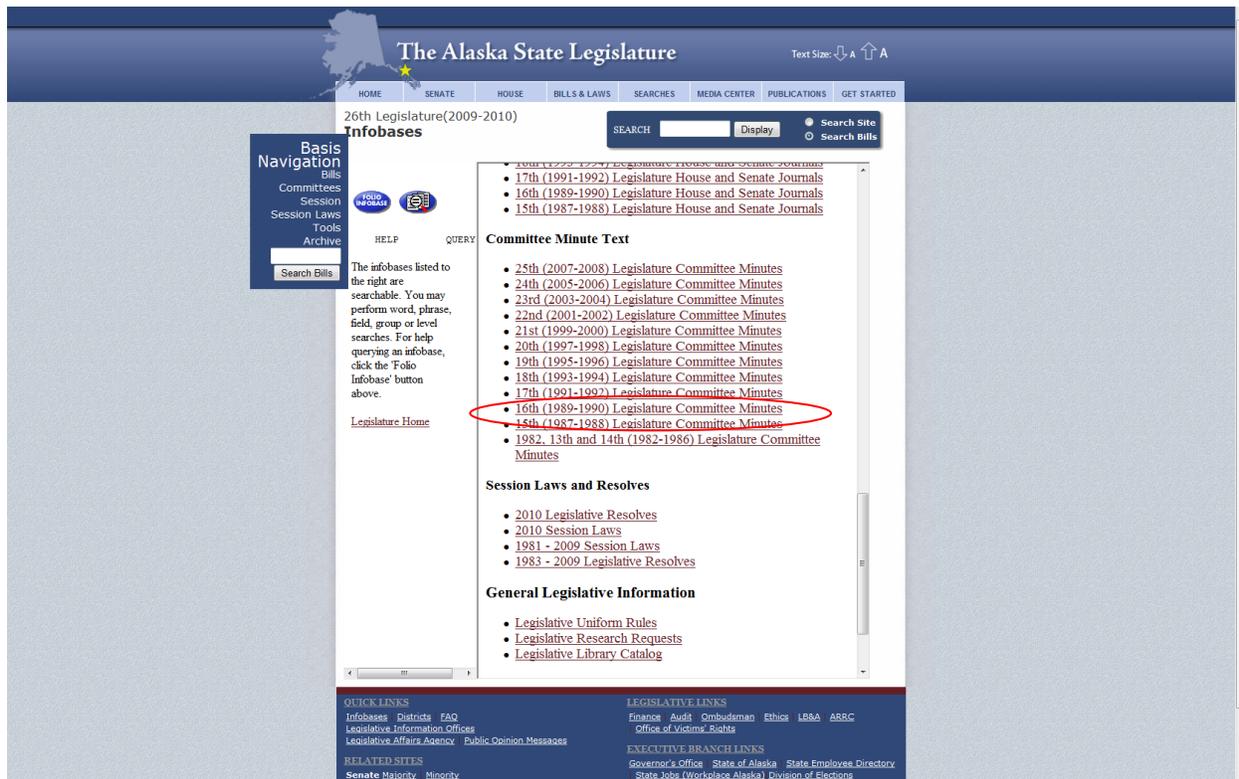
November 2016

Steps to Using INFOBASES on AK State Legislature web site:



To find the Infobases use the Quick Link at the bottom of any page on the legislative website at www.akleg.gov

Choose an Infobase, such as Committee Minutes 1989-1990.



Click on the oval Query button.



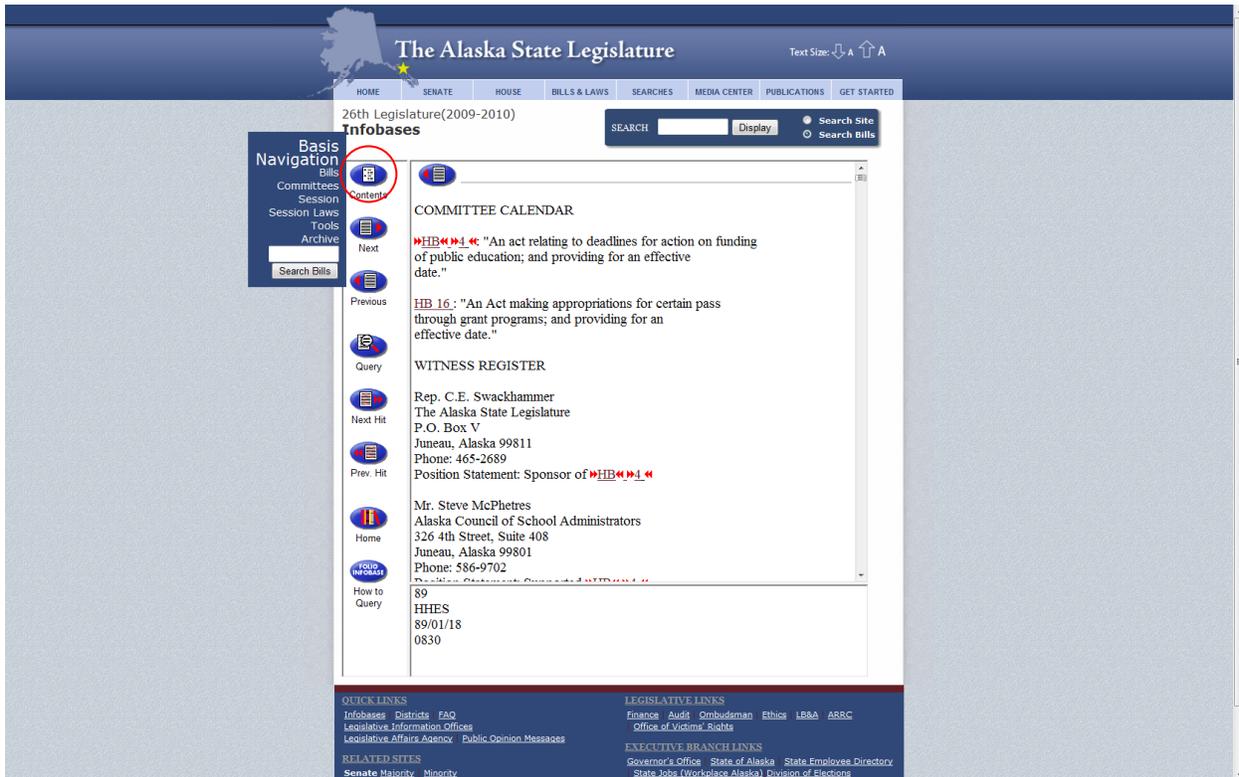
When you query put quotes around a phrase or bill number: "hb 4"
Put a check by "Headings with Hits" display option. Click on Search.



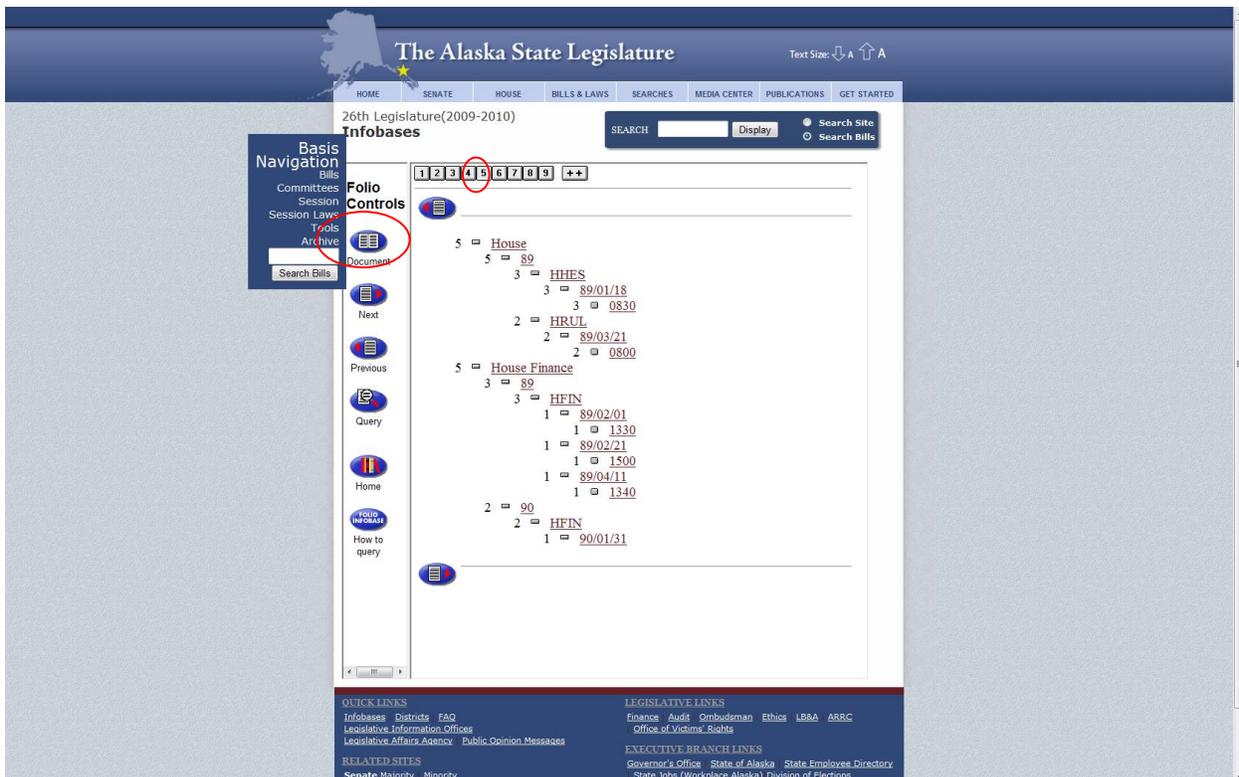
After you get the number of results, click on the "records with hits" bar



Then click on the "Contents" button



This will create a table of contents of your results (click on 4 expands it)



Refer back to contents list to make sure you stay within your search.

The Alaska State Legislature

26th Legislature(2009-2010)

Infobases

SEARCH [input] Display Search Site Search Bills

89/01/18
0830
HOUSE HEALTH, EDUCATION AND SOCIAL SERVICES
STANDING COMMITTEE
January 18, 1989
8:30 a.m.
MEMBERS PRESENT
Rep. Johnny Ellis, Chairperson
Rep. Mark Boyer, Vice Chairperson
Rep. Cheri Davis
Rep. Walter Furnace
Rep. Peter Groll
Rep. Max Gruenberg, arriving late
Rep. George Jacko
MEMBERS ABSENT
None
House
89
HHES

QUICK LINKS
Infobases Districts FAQ
Legislative Information Offices
Legislative Affairs Agency Public Opinion Messages

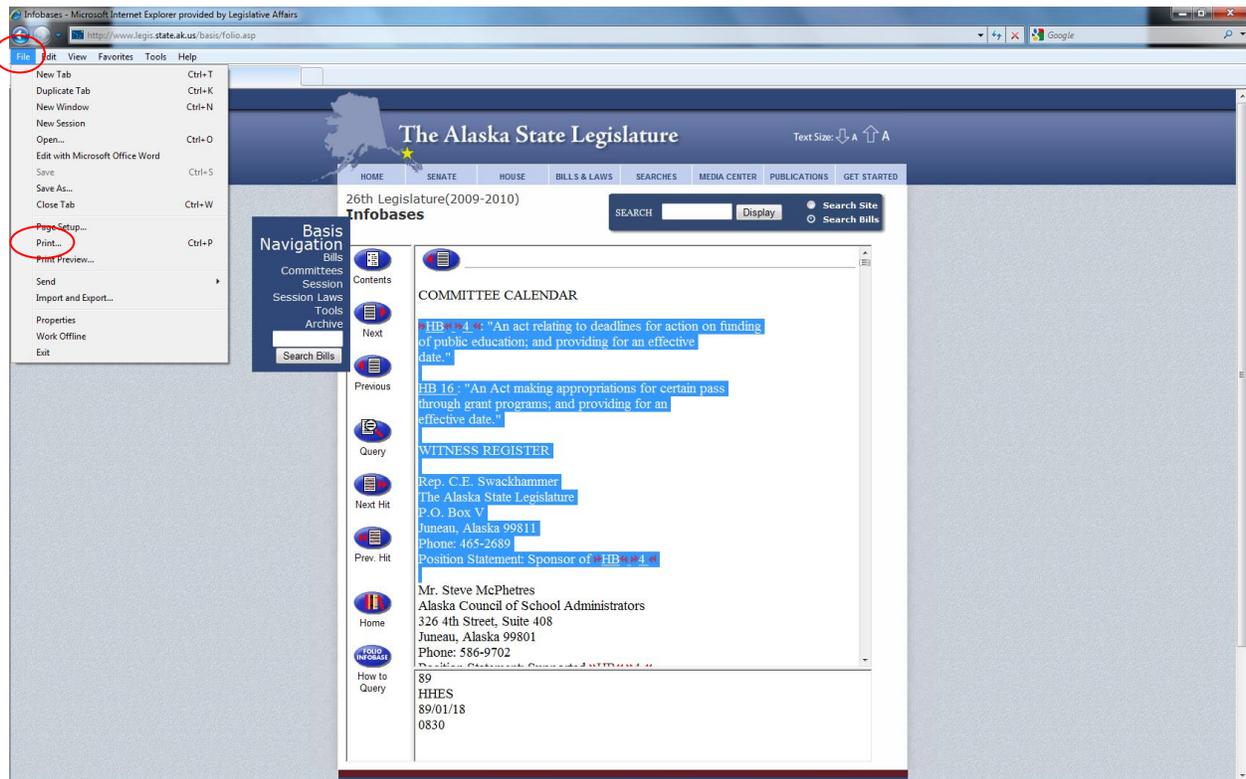
RELATED SITES
Senate Majority Minority

LEGISLATIVE LINKS
Finance Audit Ombudsman Ethics LB&A ARRC
Office of Victims Rights

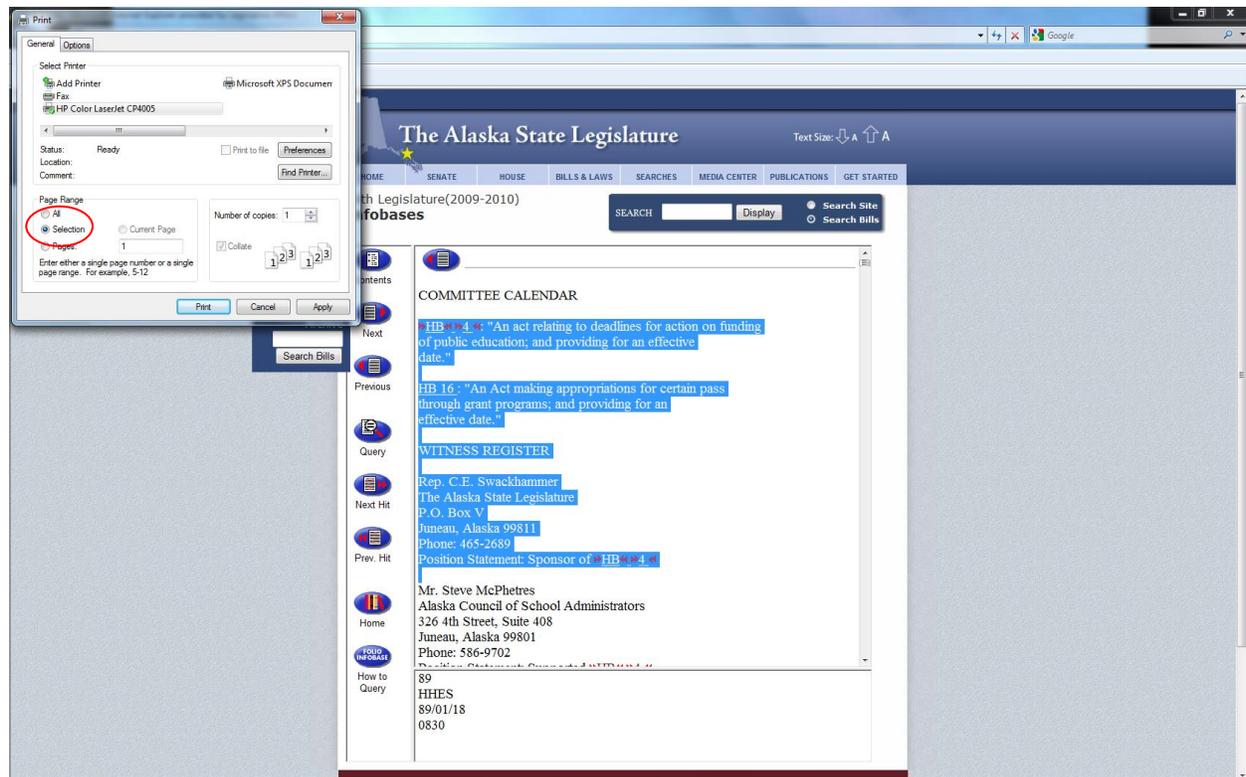
EXECUTIVE BRANCH LINKS
Governor's Office State of Alaska State Employee Directory
State Jobs (Workplace Alaska) Division of Elections

Use “next hit” and “prev hit”, rather than “next” and “previous”.

To print: Highlight what you want, then select “File”, “Print”



Choose Print “Selection”, not Print “All”.



To search multiple infobases, go to Infobase main page, select Query

The screenshot shows the Alaska State Legislature website in Microsoft Internet Explorer. The page title is "The Alaska State Legislature" and the URL is "http://www.legis.state.ak.us/basis/folio.asp". The navigation menu includes "HOME", "SENATE", "HOUSE", "BILLS & LAWS", "SEARCHES", "MEDIA CENTER", "PUBLICATIONS", and "GET STARTED". The "SEARCHES" menu is expanded, showing "FOLIO Infobase" (circled in red), "HELP", and "QUERY". The "FOLIO Infobase" button has a red circle around it. The main content area is titled "26th Legislature(2009-2010) Infobases" and contains a search box with "Display" and "Search Site" buttons. Below the search box is a warning: "WARNING: These Infobases are not the official versions of the Alaska statutes and regulations currently in effect. The Infobases may contain errors or omissions. They will not contain information that has been inserted after their preparation. These Infobases are intended as informational guides only. The State of Alaska makes no warranty, express or implied, of the accuracy of the Infobases. To be certain of the current version of the statutes and regulations, please refer to the official printed version of the statutes and regulations." Below the warning is a section titled "Alaska Statutes" with a list of years from 2010 to 1993, each with a link to the corresponding statute page. A "Basis Navigation" sidebar is visible on the left, and a "Search Bills" button is at the bottom of the sidebar.

Highlight the infobases you want to search, in “Select Infobases to search” box. To select Infobases that aren’t next to each other on the list, hold down the Ctrl key while you click on the infobases.



Query results will appear for each Infobase which has your search term

The screenshot shows a web browser window displaying the Infobase website. The browser's address bar shows the URL <http://www.legis.state.ak.us/basis/folio.asp>. The page title is "26th Legislature(2009-2010) Infobases". A search bar at the top right contains the text "SEARCH" and "Display", with radio buttons for "Search Site" and "Search Bills".

The main content area is titled "Query Results:" and lists search results for the term "horses". The results are organized by legislative session:

- Committee Minutes - 15th Legislature**
Records With Hits - 22
horses - 22
- COMMITTEE MINUTES - 16TH LEGISLATURE**
Records With Hits - 6
horses - 6
- COMMITTEE MINUTES - 17TH LEGISLATURE**
Records With Hits - 3
horses - 3
- COMMITTEE MINUTES - 18TH LEGISLATURE**
Records With Hits - 1
horses - 1
- COMMITTEE MINUTES - 1982, 13TH and 14TH LEGISLATURES**
Records With Hits - 8
horses - 8

The left sidebar contains navigation links: "Basis Navigation", "Committees", "Session", "Session Laws", "Tools", "Archive", and "Search Bills". Below this is a "Follow Controls" section with icons for "FOLLOW", "INFO", "HOW TO QUERY", and "HOME".

The footer contains several sections of links:

- QUICK LINKS**: [Infobases](#), [Districts](#), [FAQ](#), [Legislative Information Offices](#), [Legislative Affairs Agency](#), [Public Opinion Messages](#)
- RELATED SITES**: [Senate](#) (Majority, Minority), [House](#) (Majority, Minority)
- LEGISLATIVE LINKS**: [Finance](#), [Audit](#), [Ombudsman](#), [Ethics](#), [LB&A](#), [AR&C](#), [Office of Victims' Rights](#)
- EXECUTIVE BRANCH LINKS**: [Governor's Office](#), [State of Alaska](#), [State Employee Directory](#), [State Jobs \(Workplace Alaska\)](#), [Division of Elections](#)