



## How to Testify

- ★ Due to COVID-19, in-person testimony is not possible in the State Capitol or LIO offices.

At this time we are offering the opportunity to testify by telephone.

To call into a committee meeting the numbers are as follows:

If calling from an Anchorage Prefix please call: 563-9085

If calling from a Juneau Prefix please call: 586-9085

From any other prefix please call 844-586-9085

- ★ Please call to be connected 5 to 10 minutes prior to the scheduled start time. This relieves call congestion and cuts down hold time.
- ★ When connected to one of the above numbers, the operator will need to know the bill number and committee you are calling about.
- ★ Prior to the start of a meeting the line will be silent. Please be patient and wait for the meeting to begin. After the meeting begins, the committee may take an “at ease”, the line will go silent during this time. There will be periods of silence – **please do not hang up!**

## Tips for Providing Testimony

Testifying for the first time can be intimidating, we would like to help make it a positive experience for you. Here are some handy tips:

- ★ Ensure you are in a quiet setting when testifying. Background noise diminishes the quality of your testimony, **please do not use a speaker phone**. Speaker phone audio quality is poor and makes it difficult for the committee to understand you. If you are inaudible, the chairperson may ask you to try and remedy the situation. If it is not improved, they may ask you to submit a written testimony instead.
- ★ When it is your turn to testify:
  - Your name will be called and you will hear the audio prompt “Your line is unmuted.”
  - State your full name, where you are from, and your affiliation.  
*“Maddam/ Mr. Chair and members of the committee, my name is \_\_\_\_, I am from \_\_\_\_ and am representing (myself, business or organization name)”*
  - Provide your testimony.
- ★ When you are finished with your testimony, committee members may ask you questions. If there are no questions and you have access to the internet, please disconnect your phone and stream the remainder of the meeting from [here](#) (this helps free up phone lines for other testifiers).
- ★ Written testimony may be provided if time doesn’t allow you to wait. Written testimony should be directed to the committee. Committee email address are located [here](#).
- ★ If you need further assistance or have questions, contact any Legislative Information office [here](#).