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Reminder!
Annual DisclosuresWednesday, February 19, 2014
DEADLINE FOR FILING ANNUAL DISCLOSURESIf any new association begins *after* February 19, 2014, a disclosure is due
within 30 days of the date of the association.Membership on a Board of Directors AS 24.60.050(c)(d)If you are an elected or appointed officer or board member of an organization, you must file a disclosure in 2014, *even if you filed in 2013*. (For more information, please see [AO 13-02](#).)Representation Before a State Agency AS 24.60.100If you are on contract/agreement to represent a client before a state agency, board, or commission, you must file an annual disclosure, *even if you filed in 2013*.State Benefit & Loan Programs AS 24.60.050(c)(d)

If you recently participated in a benefit or loan program administered through the state, you may or may not need to disclose it as it depends on award criteria. The Ethics office can assist you in determining if you need to file.

If you filed a disclosure in 2013, and you are still a participant in the program, then you would need to file for 2014.

Close Economic Associations AS 24.60.070If you have any type of financial relationship with a person covered by the Legislative Ethics Act, such as with a legislator, another legislative employee (**if one supervises the other**), a public official who is required to file a Financial Disclosure with APOC, or a registered lobbyist, you are required to file a disclosure. Ongoing financial relationships must be filed yearly, *even if you filed a disclosure in 2013*.More examples: Sharing housing expenses in Juneau, business partners, or paid as a consultant on a legislator's campaign.The dollar amount of the financial relationship does NOT need to be disclosed; only the fact that a close economic association exists. □Interests in State Agency, Contracts, & Leases
(including certain family members) AS 24.60.040

If you, or an immediate family member, had a state contract or lease that required disclosure in 2013, you must file a disclosure in 2014, if the contract or lease is ongoing.

If you or any immediate family members signed a contract or lease with the state with an annual value of \$5,000 or more, call the Ethics office to determine if you need to disclose participation.

To file disclosures online, go to the Ethics
website at:[http://ethics.committee@akleg.gov/
ethics_disclosures.php](http://ethics.committee@akleg.gov/ethics_disclosures.php)**Note:** Disclosures should be filed electronically whenever possible!

**SELECT COMMITTEE ON
LEGISLATIVE ETHICS**

NEW Physical Address:
425 G Street, Suite 711
Anchorage, AK 99501

Mailing Address:
P. O. Box 101468
Anchorage, AK 99510-1468

We're on the web!

<http://ethics.committee@akleg.gov>

**ENDORSEMENT OF
MUNICIPAL CANDIDATES
DURING A
LEGISLATIVE SESSION**

AS 24.60.031 does not prohibit a legislator or legislative employee from endorsing a candidate for state or municipal office at any time, unless the endorsement is part of a solicitation for a contribution. [AO 07-06.](#)

- ◆ Example of permitted activity:
Legislator or legislative employee endorses a municipal candidate in an ad or campaign flier that does not include a solicitation for campaign contributions.
- ◆ Examples of prohibited activity:
Hosting or co-hosting a fundraiser for a municipal candidate; or having your name listed on the invitation for the fundraiser.



The 2014 Standards of Conduct Handbook is now available on our website! Hard copies will be delivered to your office or department this week! If you need additional copies, please contact Linda Leigh at: linda.leigh@akleg.gov



*Legislator's Annual Financial Disclosure is due to APOC by **Tuesday, March 17, 2014.** If you have questions, please call APOC at 276-4176.*

Legislative staff are permitted to help with preparing and filing a legislator's annual disclosure on state time.



Certificates

If you would like to receive a certificate of completion for ethics training, please send an email to: linda.leigh@akleg.gov

If you have already requested a certificate, one will be mailed to you at the end of February.



Quote of the month: "The purpose of ethics laws, first and foremost, lies in promoting both the reality and perceptions of integrity in government."

Mark Davies quoted in *Government Ethics and Law Enforcement: Toward Global Guidelines (2000)*